

# Blackpool Council

4 October 2023

To: Councillors Mrs Scott, Taylor and Williams

The above members are requested to attend the:

## **SHAREHOLDER COMMITTEE**

Thursday, 12 October 2023 at 2.00 pm  
in Conference Room 3A, Bickerstaffe House

## **A G E N D A**

### **1 DECLARATIONS OF INTEREST**

Members are asked to declare any interests in the items under consideration and in doing so state:

(1) the type of interest concerned either a

- (a) personal interest
- (b) prejudicial interest
- (c) disclosable pecuniary interest (DPI)

and

(2) the nature of the interest concerned

If any member requires advice on declarations of interests, they are advised to contact the Head of Democratic Governance in advance of the meeting.

### **2 \* MINUTES OF THE LAST MEETING HELD ON 21 SEPTEMBER 2023** (Pages 1 - 10)

To agree the minutes of the last meeting held on 21 September 2023 as a true and correct record.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

**3 \* SHAREHOLDER COMMITTEE ACTION TRACKER** (Pages 11 - 22)

To consider the action tracker of the Committee seeking updates on the implementation of actions as appropriate.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

**4 \* SHAREHOLDER UPDATE**

To receive a verbal update on the Council's Wholly-Owned Companies provided by the Shareholder representatives.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

**5 \* WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 5 2023/24** (Pages 23 - 30)

To report detailed information on the financial performance of each of the Council wholly-owned companies to the Shareholder Committee in line with decision EX26/2021.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

**6 \* EVENT MANAGEMENT AGREEMENT 2024-25 BETWEEN BECL AND THE COUNCIL** (Pages 31 - 54)

To agree that the Council enter into a one year agreement with Blackpool Entertainment Company Limited to manage the dance festivals promoted by the Council from the 1 April 2024.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

**7 \* BLACKPOOL ENTERTAINMENT COMPANY LIMITED ANNUAL REPORT AND AUDIT REPORT** (Pages 55 - 100)

To consider the annual report and annual audit report of Blackpool Entertainment Company Limited.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

**8 \* BLACKPOOL HOUSING COMPANY LIMITED ANNUAL REPORT AND AUDIT REPORT**  
(Pages 101 - 150)

To consider the annual report and annual audit report of Blackpool Housing Company Limited.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

**9 \* BLACKPOOL COASTAL HOUSING LIMITED ANNUAL REPORT AND AUDIT REPORT**  
(Pages 151 - 226)

To consider the annual report and annual audit report of Blackpool Coastal Housing Limited.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

**10 DATE AND TIME OF NEXT MEETING**

To note the date and time of the next meeting as Thursday, 9 November 2023, commencing at 2.00pm.

**Venue information:**

Third floor meeting room (lift available), accessible toilets, no-smoking building.

**Other information:**

For queries regarding this agenda please contact Sharon Davis, Scrutiny Manager, Tel: 01253 477213, e-mail [sharon.davis@blackpool.gov.uk](mailto:sharon.davis@blackpool.gov.uk)

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### **Present:**

Councillor Taylor (in the Chair)

Councillors

Mrs Scott (Co-opted Member) Williams

### **In Attendance:**

Mr John Blackledge, Director of Community and Environmental Services

Mr Alan Cavill, Director of Communications and Regeneration

Ms Kirsten Whyatt, Finance Manager - Subsidiary and Partnership Finance

Ms Sharon Davis, Scrutiny Manager

Mrs Lorraine Hurst, Company Secretary

Mr Glynn Wright, Finance and Business Manager, Blackpool Airport Operations Limited (BAOL)

Councillor Gillian Campbell, Chair, BAOL Board

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited (BWS)

Mr Paul Whitehead, Director of Finance and Business Development, BWS

Councillor Adrian Hoyle, Chair, BWS Board

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited (BTS)

Mr Neil Kimberley, Chair, BTS Audit Committee

Councillor John Boughton, Chair, BTS Board

### **1 DECLARATIONS OF INTEREST**

There were no declarations of interest on this occasion.

### **2 EXCLUSION OF THE PRESS AND PUBLIC**

The Shareholder Committee agreed that under Section 100A of the Local Government Act 1972, the public be excluded from the meeting during consideration of Item 3 'Minutes of the last meeting held on 5 September 2023' (restricted minutes only) and Item 4 'Shareholder Update', Item 5 'Wholly-Owned Company Financial Performance as at Month 4 2023/24', Item 6 'Blackpool Airport Operations Limited: Financial and Business Performance', Item 7 'Blackpool Waste Services Limited Key Performance Indicators', Item 8 'Blackpool Waste Services Limited Financial Performance and Forecast Outturn', Item 9 'Blackpool Waste Services Limited Annual Report and Audit Report' and Item 10 'Blackpool Transport Services Limited Annual Report and Audit Report' on the grounds that they would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

## **MINUTES OF SHAREHOLDER COMMITTEE MEETING - THURSDAY, 21 SEPTEMBER 2023**

### **3 MINUTES OF THE LAST MEETING HELD ON 5 SEPTEMBER 2023**

(The press and public were excluded from the consideration of the restricted minute part of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

The Committee considered the minutes of the last meeting held on 5 September 2023, noting that there was a public and restricted version.

The Committee agreed the minutes of the meeting as a true and correct record.

### **4 SHAREHOLDER UPDATE**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Alan Cavill, Director of Communications and Regeneration and Mr John Blackledge, Director of Community and Environmental Services provided an update on the Council's Wholly-Owned Companies on behalf of the Shareholder.

The Committee noted the update provided.

### **5 WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 4 2023/24**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Ms Kirsten Whyatt, Finance Manager – Subsidiary and Partnership Finance provided an update on the financial performance of the Wholly-Owned Companies as at Month 4.

The Committee noted the update provided.

### **6 BLACKPOOL AIRPORT OPERATIONS LIMITED: FINANCIAL AND BUSINESS PERFORMANCE**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

(Mr Glynn Wright, Finance and Business Manager, Blackpool Airport Operations Limited and Councillor Gillian Campbell, Chair, BAOL Board joined the meeting from this item).

Mr Glynn Wright, Finance and Business Manager, Blackpool Airport Operations Limited presented the financial and business performance report of the Airport to the Committee and highlighted the key points requiring the Committee's attention.

The Committee agreed to note the report.

**7 BLACKPOOL WASTE SERVICES LIMITED KEY PERFORMANCE INDICATORS**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

(Mr John Hawkin, Managing Director, Blackpool Waste Company Limited (BWS), Mr Paul Whitehead, Director of Finance and Business Development (BWS) and Councillor Adrian Hoyle, Chair, BWS Board joined the meeting from this item).

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited presented the key performance indicator data of the Company, drawing attention to key areas of work.

The Committee agreed to note the report.

**8 BLACKPOOL WASTE SERVICES LIMITED FINANCIAL PERFORMANCE AND FORECAST OUTTURN**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Paul Whitehead, Director of Finance and Business Development, Blackpool Waste Services Limited presented the financial performance and forecast outturn to Members, noting the key areas for consideration.

The Committee agreed to note the report.

**9 BLACKPOOL WASTE SERVICES LIMITED: ANNUAL REPORT AND AUDIT REPORT**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited presented the Annual Report and Audit Report to the Committee, detailing each section within the report.

The Committee agreed to note the annual report and audit report.

(Mr John Hawkin, Managing Director, Blackpool Waste Company Limited (BWS), Mr Paul Whitehead, Director of Finance and Business Development (BWS) and Councillor Adrian Hoyle, Chair, BWS Board left the meeting following conclusion of this item).

**10 BLACKPOOL TRANSPORT SERVICES LIMITED: ANNUAL REPORT AND AUDIT REPORT**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

(Ms Jane Cole, Managing Director, Blackpool Transport Services Limited (BTS), Mr Neil Kimberley, Chair, BTS Audit Committee and Councillor John Boughton, Chair, BTS Board joined the meeting from this item).

## **MINUTES OF SHAREHOLDER COMMITTEE MEETING - THURSDAY, 21 SEPTEMBER 2023**

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited presented the Annual Report and Audit Report to the Committee, detailing each section within the report with Mr Neil Kimberley, Audit Committee Chair, Blackpool Transport Services Limited speaking to the Annual Audit Report.

The Committee agreed to note the annual report and audit report.

### **11 DATE AND TIME OF NEXT MEETING**

The Committee noted the date and time of the next meeting as Thursday 12 October 2023, commencing at 2.00pm.

### **Chairman**

(The meeting ended at 4.10 pm)

Any queries regarding these minutes, please contact:  
Sharon Davis, Scrutiny Manager  
Tel: 01253 477213  
E-mail: [sharon.davis@blackpool.gov.uk](mailto:sharon.davis@blackpool.gov.uk)



<b>Report to:</b>	<b>SHAREHOLDER COMMITTEE</b>
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Ivan Taylor, Deputy Leader of the Council and Cabinet Member for Partnerships and Performance
<b>Date of Meeting:</b>	12 October 2023

## WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 5 2023/24

### 1.0 Purpose of the report:

- 1.1 To report detailed information on the financial performance of each of the Council wholly-owned companies to the Shareholder Committee in line with decision EX26/2021.

### 2.0 Recommendation(s):

- 2.1 For the Shareholder Committee to consider and receive the report and to provide any feedback/ comments, as appropriate.

### 3.0 Reasons for recommendation(s):

- 3.1 To ensure financial performance of the Council's wholly-owned companies is kept under timely review by members.

- 3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.3 Is the recommendation in accordance with the Council's approved budget? Yes

### 4.0 Other alternative options to be considered:

None.

### 5.0 Council Priority:

- 5.1 The relevant Council Priority is: "The economy: Maximising growth and opportunity across Blackpool".

**6.0 Background Information**

6.1 See report and appendix attached to the report.

6.2 Does the information submitted include any exempt information?

Yes

The appendices attached to this report contain commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

**7.0 List of Appendices:**

Appendix 5(a): Financial Monitoring Report (exempt from publication).  
Appendix 5(b): (exempt from publication).

**8.0 Financial considerations:**

8.1 See appendices (exempt from publication).

**9.0 Legal considerations:**

9.1 None.

**10.0 Risk management considerations:**

10.1 Impact of financial performance against approved Revenue budgets and upon Council reserves and balances.

**11.0 Equalities considerations and the impact of this decision for our children and young people:**

11.1 An Equalities Impact Assessment was produced as a part of the budget-setting process and remains relevant.

**12.0 Sustainability, climate change and environmental considerations:**

12.1 None directly from this report.

**13.0 Internal/ External Consultation undertaken:**

13.1 None.

**14.0 Background papers:**

14.1 None.

**15.0 Key decision information:**

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? N/A

15.4 If **yes**, please describe the reason for urgency:

**16.0 Call-in information:**

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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<b>Report to:</b>	<b>SHAREHOLDER COMMITTEE</b>
<b>Relevant Company Representative:</b>	Mr Michael Williams, Managing Director, Blackpool Entertainment Company Limited
<b>Relevant Cabinet Member:</b>	Councillor Ivan Taylor, Cabinet Member for Partnerships and Performance
<b>Date of meeting</b>	12 October 2023

## **BLACKPOOL ENTERTAINMENT COMPANY LIMITED ANNUAL REPORT AND ANNUAL AUDIT REPORT**

### **1.0 Purpose of the report**

1.1 To consider the annual report and annual audit report of Blackpool Entertainment Company Limited.

### **2.0 Recommendation(s)**

2.1 To note the annual report and annual audit report of Blackpool Entertainment Company Limited and identify any areas of concern.

### **3.0 Reason for recommendation(s)**

3.1 To ensure the Shareholder has oversight of the annual reports of the Company.

3.2 Is the recommendation contrary to a plan or strategy approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

### **4.0 Other alternative options to be considered**

4.1 None.

### **5.0 Council priority**

5.1 The relevant Council priority is:

- The economy: Maximising growth and opportunity across Blackpool
- Communities: Creating stronger communities and increasing resilience.

## **6.0 Background and key information**

6.1 The annual report and annual audit report of the Company are attached as appendices for the Committee's consideration.

6.2 Does the information submitted include any exempt information? Yes

The appendix to this report contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

## **7.0 List of appendices**

7.1 Appendix 7(a) Annual Report and Audit Report

## **8.0 Financial considerations**

8.1 As contained within the appendix.

## **9.0 Legal considerations**

9.1 None associated with this report.

## **10.0 Risk management considerations**

10.1 As contained within the appendix.

## **11.0 Equalities considerations and the impact of this decision for our children and young people**

11.1 As contained within the appendix.

## **12.0 Sustainability, climate change and environmental considerations**

12.1 As contained within the appendix.

## **13.0 Internal/external consultation undertaken**

13.1 None associated with this report.

## **14.0 Background papers**

14.1 None.

**15.0 Key decision information**

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? No

15.4 If **yes**, please describe the reason for urgency:

**16.0 Call-in information**

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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<b>Report to:</b>	<b>SHAREHOLDER COMMITTEE</b>
<b>Relevant Company Representative:</b>	Mr David Galvin, Managing Director, Blackpool Housing Company Limited
<b>Relevant Cabinet Member:</b>	Councillor Ivan Taylor, Cabinet Member for Partnerships and Performance
<b>Date of meeting</b>	12 October 2023

## **BLACKPOOL HOUSING COMPANY LIMITED ANNUAL REPORT AND ANNUAL AUDIT REPORT**

### **1.0 Purpose of the report**

1.1 To consider the annual report and annual audit report of Blackpool Housing Company Limited.

### **2.0 Recommendation(s)**

2.1 To note the annual report and annual audit report of Blackpool Housing Company Limited and identify any areas of concern.

### **3.0 Reason for recommendation(s)**

3.1 To ensure the Shareholder has oversight of the annual reports of the Company.

3.2 Is the recommendation contrary to a plan or strategy approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

### **4.0 Other alternative options to be considered**

4.1 None.

### **5.0 Council priority**

5.1 The relevant Council priority is:

- The economy: Maximising growth and opportunity across Blackpool
- Communities: Creating stronger communities and increasing resilience.

**6.0 Background and key information**

6.1 The annual report and annual audit report of the Company are attached as appendices for the Committee’s consideration.

6.2 Does the information submitted include any exempt information? Yes

The appendix to this report contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

**7.0 List of appendices**

7.1 Appendix 8(a): Annual Report and Annual Audit Report

**8.0 Financial considerations**

8.1 As contained within the appendices.

**9.0 Legal considerations**

9.1 None associated with this report.

**10.0 Risk management considerations**

10.1 As contained within the appendices.

**11.0 Equalities considerations and the impact of this decision for our children and young people**

11.1 As contained within the appendices.

**12.0 Sustainability, climate change and environmental considerations**

12.1 As contained within the appendices.

**13.0 Internal/external consultation undertaken**

13.1 None associated with this report.

**14.0 Background papers**

14.1 None.

**15.0 Key decision information**

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? No

15.4 If **yes**, please describe the reason for urgency:

**16.0 Call-in information**

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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<b>Report to:</b>	<b>SHAREHOLDER COMMITTEE</b>
<b>Relevant Company Representative:</b>	Mr John Donnellon, Chief Executive, Blackpool Coastal Housing Limited
<b>Relevant Cabinet Member:</b>	Councillor Ivan Taylor, Cabinet Member for Partnerships and Performance
<b>Date of meeting</b>	12 October 2023

## **BLACKPOOL COASTAL HOUSING LIMITED ANNUAL REPORT AND ANNUAL AUDIT REPORT**

### **1.0 Purpose of the report**

1.1 To consider the annual report and annual audit report of Blackpool Coastal Housing Limited

### **2.0 Recommendation(s)**

2.1 To note the annual report and annual audit report of Blackpool Coastal Housing Limited and identify any areas of concern.

### **3.0 Reason for recommendation(s)**

3.1 To ensure the Shareholder has oversight of the annual reports of the Company.

3.2 Is the recommendation contrary to a plan or strategy approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

### **4.0 Other alternative options to be considered**

4.1 None.

### **5.0 Council priority**

5.1 The relevant Council priority is:

- The economy: Maximising growth and opportunity across Blackpool
- Communities: Creating stronger communities and increasing resilience.

**6.0 Background and key information**

6.1 The annual report and annual audit report of the Company are attached as an appendix for the Committee's consideration.

6.2 Does the information submitted include any exempt information? Yes

The appendix to this report contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

**7.0 List of appendices**

7.1 Appendix 9(a) Annual Report and Annual Audit Report

**8.0 Financial considerations**

8.1 As contained within the appendices.

**9.0 Legal considerations**

9.1 None associated with this report.

**10.0 Risk management considerations**

10.1 As contained within the appendices.

**11.0 Equalities considerations and the impact of this decision for our children and young people**

11.1 As contained within the appendices.

**12.0 Sustainability, climate change and environmental considerations**

12.1 As contained within the appendices.

**13.0 Internal/external consultation undertaken**

13.1 None associated with this report.

**14.0 Background papers**

14.1 None.

**15.0 Key decision information**

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? No

15.4 If **yes**, please describe the reason for urgency:

**16.0 Call-in information**

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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